

<b>Risk Assessment</b> <b>Date:</b> <b>Activity Leader:</b> <b>Activity:</b> <b>Location:</b> <b>Weather Conditions:</b>		<b>NB the RYA Coastal Skipper course syllabus includes promotion of safety and emergency procedures. The Day Skipper also includes them but not in as much detail. Continual risk assessment is a fundamental responsibility of skippers at all times as conditions change.</b>		<b>AVON OUTDOOR ACTIVITIES CLUB</b>
Generic Risks	Who may be affected	Mitigation	Additional precautions necessary for today's event?	Checked / Actioned by
Inadequate Planning	All	Passages will be planned according to RYA Skipper training and Safety of Life at Sea (SOLAS) including reference to expected weather and sea conditions; condition of yacht; abilities of skipper and crew; and hazards		
Slips, falls, cuts and other injuries	All	Crew to be briefed by skipper on all potential hazards aboard and on the pontoon before departure. Skipper should ensure that crew are trained in safe practice where necessary. Crew should ensure First Aid Kit is accessible and location is known. Crew must have appropriate personal travel insurance in place which covers them for crewing a yacht. Event organiser ensures that crew are provided with a list of appropriate footwear and other equipment before the trip.		
<b>Specific Risks</b>		<b>How is this risk generally controlled</b>		
Unexpected inclement weather	All	Alter course for safe haven and/or prepare vessel and crew for inclement weather. Ensure appropriate clothing / equipment is worn.		

Fire / Explosion	All	<p>Crew are aware of fire/explosion risks and are briefed on fire safety.</p> <p>Yacht is checked for fire precaution and fighting equipment.</p> <p>Crew are made aware of actions to take in the event of a fire or gas leak</p>		
Man Over Board / Drowning	All	<p>Skipper must ensure that MOB equipment is available and all life jacket canisters are within their expiry date.</p> <p>Life jackets (or buoyancy aids) and harnesses to be provided to all crew at the start of the trip and worn at the discretion of the skipper.</p> <p>Crew briefed on procedures and equipment in occurrence of MoB.</p> <p>Practice MoB drill carried out at the earliest opportunity during a trip.</p> <p>At least one crew member in addition to the Skipper is capable of manning the craft if necessary.</p>	Day/weekend trips in the UK do not require MoB drill each time provided at least two crew members (including the skipper) have carried one out during the last 12 month period	
Use of Skippered Yachts where yacht is not MCA coded	All	<p>The yacht owner must ensure an appropriate level of public liability insurance is in place, that the planned trip is in line with allowed activities included in their policy e.g. sailing area defined by name/co-ordinates; excepted areas are as per the planned trip; insurance allows guest to make a contribution to direct costs (see Note 1).</p> <p>The Skipper has experience that is relevant to the trip and prevailing conditions.</p> <p>The yacht is equipped with all safety equipment that complies or exceeds the mandatory and recommended requirements for vessels sailing throughout the designated trip area.</p>	No more than 12 passengers can be aboard a pleasure vessel. Club members must ensure that their holiday insurance covers the sailing area and cruising by sailing yacht.	

Note 1		Direct expenses are visiting mooring fees (not including home birth mooring fees), diesel and other fuel, food, safety equipment such as life rafts, flares, custom charges etc		
Sinking, collision, grounding or other severe risk to life or vessel	All	<p>Event organiser must ensure that yacht charter is sourced from reputable yacht charter company.</p> <p>Skipper must ensure that precautions are taken to avoid grounding the vessel (e.g. familiarise themselves with depth of keel and depth of water)</p> <p>Skipper must be familiar with and comply with International Regulations for the Prevention of Collisions at Sea 1972</p> <p>All crew responsible for keeping proper look out at all times including for other vessels, swimmers and kayakers.</p> <p>Crew should be briefed on hull integrity.</p> <p>Crew should be briefed on MayDay call procedures at earliest opportunity on a trip and whereabouts and use of safety equipment including flares.</p>		
Hypothermia / Heat Stroke / heat exhaustion / sun stroke	All	<p>All crew must ensure they have access to appropriate clothing and kit prior to the trip, for example foul weather gear, hats, suncream.</p> <p>Event organiser should provide a suggested kit list prior to the event.</p> <p>Skipper should ensure that any crew showing signs of hypothermia / heat stroke are addressed promptly.</p> <p>Skipper should ensure that the boat has an adequate supply of water at all times</p>		
Other medical issues	All	Event organiser should ensure that all pre-existing medical conditions for the participants are requested prior to the trip and where deemed necessary, these are provided to the skipper.		

<b>Participant list</b> <b>Date:</b> <b>Activity Leader:</b> <b>Activity:</b> <b>Location:</b> <b>Weather Conditions:</b>						<b>AVON OUTDOOR ACTIVITIES CLUB</b>
Name	Member ship no					ICE <sup>1</sup>

<sup>1</sup> ICE = in case of emergency – who should be contacted.