# Covid-19 Risk Assessments for club activities

## Event:

## Date of event

## Organiser/Leader

This document is a generic risk assessment that seeks to identify risks in terms of contracting Covid-19 as well as stating how these risks can be minimised during club activities. This should be used as a template for producing a Covid-19 risk assessment for each activity. A copy of the risk assessment will need to be sent prior to the event to all participants with the Development Officer copied in [development@aoac.co.uk](mailto:development@aoac.co.uk)

Once a Covid-19 risk assessment has been produced for an activity at a specific venue (e.g. mountain biking at Ashton Court and Leigh Woods or paddling at Avon Valley) it would be useful to save these in the risk assessment area of the club website.

Further guidance can be found in ‘Standing Operating Procedures for participants, organisers and leaders – Covid-19’ in the appendix

**Generic**

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| --- | --- |
| Risk | Mitigation |
| Members arriving at an activity not understanding the risks and how to mitigate them | Risk assessment sent to participants in advance of an activity with the Development Officer copied in. |
| Maintaining social distancing while holding a briefing | A briefing will be sent to all participants prior to the event by email including how to remain within government guidelines |
| A member may come into contact with a member who later tests positive for Covid-19 | Members need to ensure their contact details are up to date on the club website for the purpose of NHS Test and Trace |
| If required to do so by NHS Test and Trace, participants should pass on the contact details of other participants. If they do not have these they should pass on the contact details of the Chair [chair@aoac.co.uk](mailto:chair@aoac.co.uk) 07828 183996 |
| Cases spreading through AOAC | If a participant tests positive for Covid-19 within 21 days of an event the Chair should be informed so that we can identify and take action if we believe cases are spreading through our activities |
| Contact and closeness to other members | A **maximum** of 6 members on an event |
| No indoor activities |
| Avoid using public transport and sharing lifts between different households where possible to attend an activity |
| Activities should start and finish at the same point to avoid the need for passengers to lift share as part of a shuttle |
| Maintain a minimum distance of 2m between participants |
| First aid may require participants to be less than 2m apart | Leader to carry masks for this purpose |
| Maximum skills and ability communicated so that members stay well within their ability |
| Members to bring their own personal first aid kit as appropriate for the activity |
| Those involved in assisting with an incident should be limited as much as possible. |
| Sharing of equipment | A list of equipment required is sent in advance so that all members can bring their own |
| In the event of map or chart consultation members are to avoid swapping documents or phones. |
| Sharing of food and drinks | All members to bring adequate food and drinks for the events and not to share with others |

**Activity specific**

**Road cycling**

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| --- | --- |
| Risk | Mitigation |
| Requiring first aid | Compulsory wearing of helmets |
| Breathing in exhaled air while slip streaming | No continuous slip streaming |
| Needing to touch another member’s bike whilst sorting a technical issue | Carry hand sanitiser to use before and after where this is necessary |

**Mountain biking**

|  |  |
| --- | --- |
| Risk | Mitigation |
| Requiring first aid | Compulsory wearing of helmets. Additional body protection to be worn wherever possible e.g. pads, guards and gloves to minimise potential injuries |
| Avoiding more hazardous trails and routes unless well within the ability of participants |
| Needing to touch another member’s bike whilst sorting a technical issue | Carry hand sanitiser to use before and after where this is necessary |

**Walking**

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| --- | --- |
| Risk | Mitigation |
| Contact with potentially contaminated gates and stiles | Avoid contact with commonly touched parts of gates and stiles which may be contaminated. Hold open kissing gates at arms/leg length for the next person to use, thus avoid engaging the latch. Alternatively, the Leader may hold open the gate for all whilst maintaining 2m distance. It is recommended that participants to carry their own hand sanitiser for the unavoidable contact with contaminated objects. |
| Close proximity to other persons | Avoid participants bunching around pinch points, gates, stiles, seats and during rest breaks to maintain the 2m separation. |
| Calling upon rescue services – increased number of people involved and close proximity to casualty | Leaders to consider walk plan, participants and conditions on the day to avoid the potential need to call upon mountain rescue. See walking risk assessments for guidance. |

**Climbing**

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| --- | --- |
| Risk | Mitigation |
| Touching the same surfaces | Clean all equipment between uses where possible |
| Clean hands before and after each ascent |

**Paddling**

|  |  |
| --- | --- |
| Risk | Mitigation |
| Maintaining social distancing | Participants need to be able to launch and land independently, as well as self-rescue in conditions they are going out in - e.g. roll, deep water self-rescue, get self to bank, etc. |

**Site Specific**

Include risks specific to the location and potential conditions e.g. a particularly tricky downhill section in wet conditions or where to launch at a venue when paddling to help maintain social distancing

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| --- | --- |
| Risk | Mitigation |
| If no specific risks say “None” |  |
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|  |  |

**Appendix Covid-19 Standard Operating Procedures for club activities**

**Participants (Updated 3/12/2020)**

* Do not attend an event if you or anyone in your household has the following symptoms:   
  high temperature, a new continuous cough, loss of or change to your sense of smell or taste
* Do not attend an event if you have been asked to self-isolate
* If you live in a tier 2 area or Wales you should not take part in an event starting in tier 3.
* If you live in a tier 3 area you should not take part in an event starting in tier 2 or Wales
* If you develop symptoms within 48 hours of an event you are encouraged to alert the Chair [chair@aoac.co.uk](mailto:chair@aoac.co.uk) 07828 183996 so that the other participants can be notified
* If you test positive for Covid-19 within 21 days of an event, inform the Chair
* Public transport should be avoided when travelling to and from activities and lift shares should only be with people from the same household where possible, although this is up to individuals
* All participants will need to follow the latest government guidelines while out on activities <https://www.gov.uk/coronavirus>. This currently includes maintaining a 2 metre distance from others.
* Please bring hand sanitiser with you on all activities and maintain good hand hygiene
* You will be sent a briefing and risk assessment in advance of an activity and it is important that you read these
* For the purposes of NHS Test and Trace please ensure your contact details on the website are fully up to date before participating in each event.
* By participating in an event, you are consenting to your contact details being passed on to NHS Test and Trace either directly by a participant or through the Chair
* There will be a minimum requirement in terms of ability and experience in the event description, please make sure you are within these before booking a space

**Organisers and leaders**

The below gives an idea of additional things to consider when planning and leading an event during the Covid-19 epidemic

* The activity needs to be planned to stay within the current government regulations <https://www.gov.uk/coronavirus>. This includes checking the tier of the events location. These will be update fortnightly with the next update being the 16th December.
* There must be an activity leader or nominated first aider who is happy to provide first aid on the trip
* There needs to be enough parking for participants to be able to attend without car sharing
* Activities should start and finish at the same point to avoid the need for passengers to lift share as part of a shuttle
* You can cross into an area with a different tier during the activity, but you should have minimal stops where this happens
* Have consideration for communities who might be affected by an event
* Try to stay as local as possible
* Landowners, walkers, cyclists and emergency authorities should be treated with extra courtesy
* Participants need to be well within their capabilities on an event. Make the minimum ability needed to take part clear in the activity description
* Consider the lack of lifeguard services at the coast and the additional difficulties that coast guard services and mountain rescue teams are currently experiencing
* An online briefing and Covid-19 risk assessment will need to be sent to participants and the Development Officer [development@aoac.co.uk](mailto:development@aoac.co.uk) copied in.
* The activity leader needs to be added when completing the ‘Propose an event form’. The cost needs to be set to £0.25 per person and the maximum number of places needs to be set so that the number of participants including leaders does not go beyond 12. This is to ensure we have an accurate attendance list straight after an event for the purpose of NHS Test and Trace
* The maximum number on an event is now 6
* When putting an event on the club calendar, ensure that the tier the event is taking place in, is clear in the event title
* No indoor activities