**AOAC Application form for extended remit in paddlesports**

Please read AOAC Paddlesports SOP (available on the AOAC website) before completing this application for context and definitions of terms. You are welcome to discuss with the paddlesport coordinator or other suitable qualified person in AOAC before submitting. When you have completed the form please send to: [paddle@aoac.co.uk](mailto:paddle@aoac.co.uk)

Any person wishing to act in a Coach or Leader capacity with "Extended Remit" must satisfy themselves, the Paddle Sports Coordinator and, through the unanimous consensus of three or more Suitably Qualified and Experienced Person(s), that they have sufficient personal experience, competence, and currency of performance for the desired extension.

Note there are 2 levels of extended remit:

1. Limited. This is the normal level of extension that may be granted and allows the leader/coach to work in locations and conditions that they are suitably familiar with, i.e., they have paddled that stretch of water previously under similar conditions to those they aim to lead in. The number of participants in a group led/coached by the holder of a limited extended remit is not to exceed the British Canoeing (BC) guidelines.
2. Full. This level of extended remit should only be given to an individual who is exceptional and who has clearly proven that they have all of the skills, experience and personal attributes required of the full BC qualification. Any leader granted a full extended remit must have completed the relevant BC training course for the qualification for which they are granted extended remit.

In either case the Extended Remit will not normally exceed one level above the BC qualification held, and applicants will be encouraged to undergo the relevant BC training prior to being granted Extended Remit. All Extended Remits are to be reviewed at the annual paddlesport development meeting. Extended Remit coaches/leaders will be encouraged to gain the full BC qualification in due course.

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|  | **To be completed by applicant.**  **Please send to: Paddle@AOAC.co.uk** | |
|  | Name of applicant |  |
|  | Date |  |
|  | What level of remit are you applying for? Please use current British Canoeing terms (e.g., WW moderate water leader; Advanced sea kayak leader) |  |
|  | Please list valid and current British Canoeing (BC) qualifications held including dates |  |
|  | Please list any BC training courses undertaken in the last 3 years including safety and rescue |  |
|  | 1. Please give dates of First Aid qualification and dates 2. Please give dates of BC (or other appropriate) Safeguarding training   *Note 2-day First Aid and Safeguarding are mandatory for all leaders and coaches* |  |
|  | Personal paddling experience and ability (minimum BC Explore (old 2 Star) standard e.g., what conditions are you confident in? Ability to roll and self-rescue? Ability to rescue others? |  |
|  | Have you lead any trips either outside of the club or within the club under a qualified leader? Please give any learning points from these |  |
|  | Please identify any strengths and areas that need improvement either in personal skills or leadership skills |  |
|  | What environments and locations are you familiar with? i.e., where have you paddled and under what conditions? |  |
|  | Do you intend undertaking the relevant BC qualification (if not please explain why)? How can the club help you work towards this? |  |

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| **To be completed by Paddlesport Coordinator** | |
| Approved by:  (3 suitably qualified and experienced persons)  Date: |  |
| Any specific advice to applicant |  |
| If not approved has feedback been given to applicant? |  |